



CBSE/AFF-BYELAWS/Circular No. 05/2019/1449461

30 January, 2019

CIRCULAR NO. 05

All the Heads of CBSE affiliated schools

**Subject: Adherence to provisions mentioned in Rule 9.1 of the Affiliation Bye-Laws-2018 of CBSE by the Schools affiliated to the Board regarding the Role of Society/Trust/ Company running School.**

The Central Board of Secondary Education (CBSE) is a National Level Board under the aegis of Ministry of Human Resource Development, Govt. of India for conducting Secondary and Senior Secondary level examination at All India Level and also preparing students for the Board's Examinations. The Board affiliates school for this purpose.

The Affiliation Bye- Laws of CBSE is in the shape of an extensive document containing extant and procedural provisions regulating the affiliation of new schools and extension/continuation of existing schools. Therefore, in the backdrop of the need to converge efforts of the Board and State Governments to monitor school education, to avoid duplication, and to address the need to make procedures more transparent, simplified and hassle-free, CBSE has notified its revamped Affiliation Bye-Laws, 2018 with the objectives that the affiliated schools are able to provide quality education to the children.

The revamped Bye-Laws lay down specific and key role to the Management of the school viz the Society/Trust/Company running the CBSE school in providing a congenial and healthy atmosphere to the school and students and to fulfill their aims and objectives and to be a centre for educational excellence. As envisaged in the Affiliation Bye-Laws of CBSE, the Management of an affiliated school should ensure fulfillment of all the norms of the Board.

To achieve this aim, the Board has incorporated Rule 9.1 of revamped Affiliation Bye-Laws-2018 mentioning certain provisions which the various functionaries of the Society/Trust/Company running the school need to strictly adhere with and the same are reproduced below for your special attention:

- The Society/Trust/Company will ensure that the school is running as per the provisions of the Education Act, other relevant Acts of Centre/State/UT Governments and Affiliation norms of CBSE and shall be committed to provide quality education to the children and shall take necessary steps as per its needs for this.
- It should ensure that the school gets proper land, building, library, laboratories, equipment for sports and other co-curricular activities, furniture and qualified staff and ensure prescribed safety precautions for children as per norms of the Board and actual requirements.
- It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any manner whatsoever.

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**“शिक्षा केन्द्र” 2, सामुदायिक केन्द्र, प्रीत विहार दिल्ली-110092**  
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- It shall ensure that the funds accruing from the school are spent for the benefit of the same school and extending the cause of education.
- It shall safeguard the autonomy of the Principal.
- It shall have control over the school management committee.
- It shall have control over any capital expenditure i.e., on land and the construction of building, its expansion and procurement of major equipments for the school.
- It shall provide funds for the needs of the school whether it is recurring or non-recurring.
- It shall ensure that the teachers employed in the school are imparted teachers training as per the directions issued by the Board from time to time.
- It shall ensure that the teachers/principal and infrastructure available with the school are made available to the Board for and the conduct of public examinations, evaluation of answer sheets, the result processing and other ancillary activities etc.
- It shall ensure that the Principal/Head of the School does not refuse any duty assigned by the Board in connection with the conduct of examinations, evaluation of answer scripts, result processing and other ancillary activities.

Any violation of above provisions will be viewed seriously and can lead to disaffiliation of the school by the Board. Therefore, all concerned are requested to strictly adhere to the norms of the CBSE in running educational institutions affiliated with the Board.

(ANURAG TRIPATHI)  
SECRETARY, CBSE

Copy for information and necessary compliances thereon.

1. All the Principals of the School Affiliated to the CBSE.
2. The Director of Education, Delhi, Chandigarh, Arunachal Pradesh, Sikkim, Port Blair.
3. The Directors, Secondary Education Departments of all States
4. The Commissioner, Kendriya Vidyalaya Sangathan, 18-Institutional Area, Shaheed Jeet Singh Marg, New Delhi – 110016.
5. The Commissioner, Navodaya Vidyalaya Samiti, A-28, Kailash Colony, New Delhi.
6. The Director, Central Tibetan School Administration, Ess Ess Plaza, Community Centre, Sector-3, Rohini-85.
7. All HODs of CBSE.
8. The PS to Chairperson, CBSE.
9. The SPS to Secretary, CBSE
10. The Joint Secretary (Co-ordination), CBSE, Delhi.
11. The Deputy Secretary (A&L), CBSE, Preet Vihar, Delhi.
12. All Regional Offices & COEs of CBSE.
13. The JS (Accord), CBSE, Delhi – For Cenbosec.

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14. The PRO, CBSE, Delhi for due Publicity.
15. The Joint Secretary (IT), Affiliation, CBSE – for uploading circular on CBSE website and further circulation.
16. Guard File.

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SECRETARY, CBSE

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